



# Uniform Policy



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# Overview

**City on a Hill requires all students to wear a uniform on the school campus and during school hours. The City on a Hill uniform is a “full uniform” and is checked upon entry to the school building. Each City on a Hill Public Charter School employs a similar uniform policy with slight variation. There are days when the uniform policy will be relaxed. When these days arise, you will be notified in writing. The City on a Hill uniform consists of the following:**

## Women

- ❖ Official CoaH royal blue polo or light blue oxford button-down shirt.
- ❖ Official CoaH sweater, cardigan, or fleece.
- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.
- ❖ Appropriately fitted knee-length skirts.
- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13’ at the knee.
- ❖ Official CoaH sweater or fleece.
- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Flat or Penny loafer. Heal cannot be greater than 2 inches. Must be all black with black laces.
- ❖ Solid black leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times. \*CoaH Dudley Square, see specific regulation

## Men

- ❖ Official CoaH royal blue polo or light blue oxford button-down shirt.
- ❖ Official CoaH sweater, cardigan, or fleece.
- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.
- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13’ at the knee.
- ❖ Official CoaH sweater or fleece.
- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Oxford or Penny loafer. Must be all black with black laces.
- ❖ Solid black leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times. \*CoaH Dudley Square, see specific regulation

City on a Hill provides each student—free of charge—one City on a Hill shirt. Families can purchase additional uniform shirts by filling out a Uniform Order Form and delivering it to the Main Office.

*“At CoaH our focus is taking care of business. Students who are sporting a uniform with their shirt tucked in and their pants at an appropriate height are taking the first step in taking care of business. When all students look good together there is a sense that we are all in this together. We are committed to become better scholars, better citizens, and better leaders. At CoaH, our uniform is a symbol that we are all ready to take care of business together.”*

*–Dean Matthew Uzenski*

*“When students wear their City on a Hill uniform it symbolizes that they are a part of the CoaH community. This helps to build a strong school culture.” –Dean Alex Simmons*

# City on a Hill Public Charter School: Dudley Square

## When Must Students Wear Uniform?

Students must wear uniform when they arrive at school –if a student is in sight of the school building, then the student must be wearing their complete uniform. The CoaH uniform must be worn any time during the school day (even during lunch), any time student is in the building, and any time student is at a school event (unless otherwise stated).

### Women

#### *Tops*

- ❖ Official CoaH royal blue polo or light blue oxford button-down shirt.
- ❖ Official CoaH sweater, cardigan, or fleece.

#### *Pants*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.

#### *Skirts*

- ❖ Appropriately fitted, 15 inches, knee-length skirts.

#### *Shorts*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13' at the knee.

#### *Shoes*

- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Flat or Penny loafer. Heal cannot be greater than 2 inches. Must be all black with black laces.

#### *Belts*

- ❖ Solid black or brown leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times.

### Men

#### *Tops*

- ❖ Official CoaH royal blue polo or light blue oxford button-down shirt.
- ❖ Official CoaH sweater, cardigan, or fleece.

#### *Pants*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.

#### *Shorts*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13' at the knee.

#### *Shoes*

- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Flat or Penny loafer. Heal cannot be greater than 2 inches. Must be all black with black laces.

#### *Belts*

- ❖ Solid black or brown leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times.

NOTE: Students must arrive at school in full uniform, including proper uniform shoes. Students may wear boots to school during winter months and change into their uniform shoes before their first class. Students may wear boots from December until April as marked on the City on a Hill calendar. In April, students must arrive to school in their uniform shoes.

**Students arriving to school out of uniform or dressed in non-uniform clothes will not be admitted to school. They must either change into full uniform or will be sent home to get into uniform and return to school. These students will also receive detention that day. If students are out of uniform or dressed in non-uniform clothes after the school day begins, they will be sent home.**

# City on a Hill Public Charter School: Circuit Street

## When Must Students Wear Uniform?

The CoaH uniform must be worn any time during the school day (even during lunch), any time student is in the building, and any time student is at a school event (unless otherwise stated).

### Women

#### *Tops*

- ❖ Appropriately fitted navy blue or light blue collared shirts.
- ❖ Official CoaH sweater of fleece.

#### *Pants*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.

#### *Skirts*

- ❖ Appropriately fitted, 15 inches, knee-length skirts.

#### *Shorts*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13' at the knee.

#### *Shoes*

- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Flat or Penny loafer. Heal cannot be greater than 2 inches. Must be all black with black laces.

#### *Belts*

- ❖ Solid black leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times.

### Men

#### *Tops*

- ❖ Appropriately fitted navy blue or light blue collared shirts.
- ❖ Official CoaH sweater of fleece.

#### *Pants*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.

#### *Shorts*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13' at the knee.

#### *Shoes*

- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Flat or Penny loafer. Heal cannot be greater than 2 inches. Must be all black with black laces.

#### *Belts*

- ❖ Solid black leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times

On Thursdays, students are permitted to wear a City on a Hill t-shirt, sweatshirt, or jacket in place of their uniform shirt. The t-shirts must be tucked in and no jacket, sweatshirt, or sweater can be worn over it. T-shirts cannot be **graffitied**.

On Fridays, students are permitted to wear college t-shirts and sweatshirts. The t-shirts must be tucked in and no jacket, sweatshirt, or sweater can be worn over it. T-shirts cannot be **graffitied**.

NOTE: Students must arrive to school in full uniform except for uniform shoes. Students

may wear sneakers or boots into school but they must have their uniform shoes in their possession and change into their appropriate uniform shoes before they shake hands with the CoaH administrator on duty.

Students arriving to school out of uniform or dressed in non-uniform clothes will NOT be admitted to school and will be referred to the Deans' Office.

Students will receive **detention** if they have their shirt untucked, are not wearing their school shoes, not wearing their belt, or are wearing a jacket/sweatshirt/non-CoaH sweater. Students MUST be in uniform during Academic Support and detention or Homework Club.

### **Professional Dress**

During Juries and other presentations, students will be required to wear “Professional Dress.” Professional dress is a more formal professional dress requirement that goes beyond the standard set by the City on a Hill uniform or business casual dress (business casual is the dress code of City on a Hill teachers). Professional Dress is part of preparing our students for college and the professional world. Starting in October 2015, any student can wear professional dress instead of their uniform but professional dress must satisfy the professional dress requirements.

**Young men** must wear an ironed, collared, button-down shirt with no pictures or brand names showing, and a tie. A jacket is optional. The shirt must be tucked in and pants must be worn at the waist with a belt. Shoes must be professional. Young men may wear sweaters as part of professional dress but they must have a collared, button-down shirt and tie on under their sweater.

**Young women** should wear an ironed button-down blouse or knit top with no glitter, pictures, or brand names showing, or cannot be see-through. Their tops should not be low cut, and their bellies should not show. They should wear slacks or a knee-length skirt (slits must be minimal). Shoes must be professional (no high heels or sandals).

If a student comes to school in professional dress but does not follow the professional dress requirements, they will earn a phone call home, as well as additional consequences depending on what the student is wearing. The student will also lose the privilege of wearing professional dress and will have to change into a provided uniform.

# City on a Hill Public Charter School: New Bedford

## When Must Students Wear Uniform?

Students must wear uniform when they arrive at school –if a student is in sight of the school building, then the student must be wearing their complete uniform. The CoaH uniform must be worn any time during the school day (even during lunch), any time student is in the building, and any time student is at a school event (unless otherwise stated).

### Women

#### *Tops*

- ❖ Appropriately fitted navy blue or light blue collared shirts.
- ❖ Official CoaH sweater of fleece.

#### *Pants*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.

#### *Skirts*

- ❖ Appropriately fitted, 15 inches, knee-length skirts.

#### *Shorts*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13' at the knee.

#### *Shoes*

- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Flat or Penny loafer. Heal cannot be greater than 2 inches. Must be all black with black laces.

#### *Belts*

- ❖ Solid black leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times.

### Men

#### *Tops*

- ❖ Appropriately fitted navy blue or light blue collared shirts.
- ❖ Official CoaH sweater of fleece.

#### *Pants*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black pants.

#### *Shorts*

- ❖ Appropriately fitted flat front tan khaki, dark navy blue, or black shorts. Must be worn with an approved belt and be 13' at the knee.

#### *Shoes*

- ❖ Solid all black leather or pleather top, rubber sole shoes. Style must be Flat or Penny loafer. Heal cannot be greater than 2 inches. Must be all black with black laces.

#### *Belts*

- ❖ Solid black leather or pleather belt between 1-2½ inches thick to be worn visibly at the waist at all times.

NOTE: Students must arrive at school in full uniform, including proper uniform shoes. Students may wear boots to school during winter months and change into their uniform shoes before their first class. Students may wear boots from December until April as marked on the City on a Hill calendar. In April, students must arrive to school in their uniform shoes.

**Students arriving to school out of uniform or dressed in non-uniform clothes will not be admitted to school. They must either change into full uniform or will be sent home to get into uniform and return to school. These students will also receive detention that day. If students are out of uniform or dressed in non-uniform clothes after the school day begins, they will be sent home.**

# Unacceptable Clothing

**Students arriving to school out of uniform or dressed in non-uniform clothes will not be admitted to school. They must either change into full uniform or will be sent home to get into uniform and return to school. These students will also receive detention that day. If students are out of uniform or dressed in non-uniform clothes after the school day begins, they will be sent home.**

Students may **NEVER** wear a non-CoaH jacket, sweatshirt, or non-uniform cardigan over a CoaH uniform. Families should purchase a uniform sweater or fleece for their student to wear when the weather becomes cold. If a student is very cold, a uniform sweater may be provided by the Deans.

Hats are **NEVER** allowed in the building for any reason. If a hat is worn in the building, a staff member will confiscate the hat and return it to the student either at the end of the day, at the end of the week, or at a decided time by CoaH administration, depending on the number of times the hat had been previously confiscated.

All students at City on a Hill must wear a belt with their pants or shorts. The belt must be solid Black Leather or Pleather at least one inch thick and no more than two and a half inches thick. Belts must be worn at the waist and visible. Belt buckles must be no larger than a deck of cards and may not contain any symbols, logos, or lettering. No cloth, braided rope belts, braided leather belts, belts with studs, grommets or designs. *\*Coah Dudley Square, see specific regulation*

- ❖ No above the knee shorts. No shorts under 13 inches long. Shorts must be to knee (must wear belt).
- ❖ No above the knee skirts. Skirts must be 13-15 inches long and at the knee.
- ❖ No Cargo pants or pants with side pockets. No capris or short length pants. Pants must be to ankle.
- ❖ No rope or cloth belts. No studded or glittery belts. Belts must not be embellished.
- ❖ No moccasin style shoe of any kind. No boat shoes. No Ugg shoes.
- ❖ No silver or gold shoes. Shoes must be all black, no buckles, sparkle, or silver studs in the shoe. Shoes and soles must be all black.
- ❖ No sandals.
- ❖ No belts or belt buckles with symbols or words. All belts must be black leather or pleather.
- ❖ No solid black sneakers, basket ball shoes, or sneaker-like shoes. Shoes must be oxford, penny loafer, or flat in design.



# Where Uniforms Are Available

City on a Hill Public Charter School is not affiliated with any of the below companies. These are suggestions on where clothing meeting the City on a Hill Public Charter School requirements may be purchased.

## In Stores

### **Sears**

[www.sears.com](http://www.sears.com)

Sears Store  
Cambridgeside Galleria #1343  
100 Cambridgeside Pl.  
Cambridge, Ma 02141  
Ph. (617) 252-3500

Sears Store  
South Shore Pl. #1283  
250 Granite St.  
Braintree, Ma 02184  
Ph. (781) 356-6000

Sears Store  
Dedham Mall #1123  
290 Providence Hwy.  
Dedham, Ma 02026  
Ph. (781) 320-5125

### **Walmart**

[www.walmart.com](http://www.walmart.com)

Walmart Store  
301 Falls Blvd.  
Quincy, MA 02169  
Ph. (617) 745-4390

Walmart Store  
740 Middle St.  
Weymouth, MA 02188  
Ph. (781) 331-0063

Walmart Supercenter  
30 Memorial Dr.  
Avon, MA 02322  
Ph. (508) 427-9460

### **L&M Bargain Store**

[www.bostonschooluniforms.com](http://www.bostonschooluniforms.com)

L&M Bargain Store  
640 American Legion Hwy.  
Roslindale, MA 02131  
Ph. (617) 971-0012

L&M Bargain Store  
745 Dudley St.  
Dorchester, MA 02125  
Ph. (617) 265-1845

## Order Online

### **JC Penney**

[www.jcpenney.com](http://www.jcpenney.com)

### **French Toast**

<http://www.frenchtoast.com>

### **Amazon**

“School Uniform Shop”  
<http://www.amazon.com>